RFP 040523LW Provision of Preschool Direct Services Phase II

Questions and Answers

1. Is there a preferred formatting type for sending financial statements and records?
   A. Include them in your response.

2. Should proof of lines of credit and other credit related documents be sent to you by the company or can we retrieve and provide proof to you? Is there a preferred format?
   A. Include them in your response.

3. Is there a particular financial software that MSCS uses to track and perform financial tasks? Will this software be made available for us to utilize? If not, how are we to submit documentation for reimbursement of funds expended?
   A. While MSCS does use a financial software, the partner will not be able to access it. The Fiscal team will provide instructions and training on how to submit documentation for reimbursement

4. Is it at our leisure to choose the age group, PreK-3, PreK-4, or both, to serve?

   A. No. Partners must be able to provide services to 3- and 4- year children.

5. Will MCS provide services needed for students with special needs?

   A. MSCS is the LEA and will provide services for students with special needs based on the child's IEP.

6. Will all furnishings be paid for by MSCS or with the funds received?

   A. The partner should have classrooms that are already set up

7. Would other events have to cease during school hours? We are a church that operates throughout the week with programming and facility usage. Would this be of conflict with the pre-k?

   A. As a childcare partner, the church would be required to adhere to the guidelines and regulations of the Head Start/Pre-K grants. Children would not be allowed to participate in parochial activities. The Head Start/Pre-K classrooms, children, or staff would not be able to participate in any church programming.

8. Does SCS provide school security for PreK centers?

   A. MSCS does not directly provide security for childcare partners.

9. Is PreK site responsible for student recruitment?

   A. Childcare partners will collaboratively recruit for the program under the guidance and leadership of MSCS Early Childhood. The Early Childhood Office staff enrolls children in the program.

10. What are the technology requirements for the classroom? Who is financially responsible for upgrading tech?

    A. Center must have wi-fi access and be able to support student and staff devices.

B. The childcare partner is responsible for the upgrades. May be an allowable expense for reimbursement.

11. Would MSCS provide its own server for software, classes, and any other digital record Management?

A. The Early Childhood department has its own enrollment and student management system.

12. What on-site administrative or teacher office space is necessary?

A. We ask the childcare partner provide space for the family engagement specialist to work and meet with parents when they are on campus.

13. What are MSCS playground specs and requirements?

A. There is no requirement for playgrounds, however, children must be provided a safe, fenced in area in which to play. If there is a playground present, it must have the appropriate fall surface, canopy, and be in good repair.